**Altona Cricket Club**

**Life Member Policy**

**Purpose of document**

**The purpose of this document is to give clear and concise directions as towards the nomination and election process of Life Members to the Altona Cricket Club, as well as the process of removing Life Memberships from people whose actions bring the club into serious disrepute.**

**Criteria**

To nominate a member for Life Membership, the member being nominated must meet the following Criteria:

1. The person nominating (the nominator) must be a fully financial member or Life Member of the Altona Cricket Club.
2. The nominee must be a member of the Altona Cricket Club for minimum 15 years in total (they do not need to be consecutive years served).
3. The nominee must have given the club good service during their time at the Altona Cricket Club. This may include, but is not limited to:
	1. Service on the Altona Cricket Club Committee (either as a General Committee member, Junior Club Committee Member or on the Executive Committee)
	2. Service towards Coaching (both Junior and Senior)
	3. Service on playing leadership positions (Captains)
	4. Outstanding contributions to the club if the nominee is not involved with being on the Committee.
	5. Time served playing for the Altona Cricket Club

**Nomination Process**

The nomination process shall be as follows:

1. Nominations will be called for between January 1 and February 28 of each year and are to be forwarded to the Secretary. There may however be circumstances where nominations are received outside of these dates. Any nominations received outside of these dates may be received and this will be up to the discretion of the Committee as to whether or not they will be considered.
	1. Each nomination must be supported by another fully financial club member or Life Member.
2. The Committee will then meet to discuss each nomination. Each nomination must be given due consideration, and each nomination is to be considered on an individual basis (where possible, not to be compared with other nominees, current Life Members or those who have not been elected Life Members)
3. Each nominee who is considered suitable for nomination of Life Membership will then be assessed against the Life Membership Criteria by the Executive Committee. If there are more than two members nominated for Life Membership, the Executive Committee will then assess the two nominees to be accepted as Life Members. (as per Rule 3.7)
4. Any unsuccessful nominations for Life Membership will be communicated to the “Nominator” by the President, stating why their nomination will not proceed to the Annual General Meeting.
5. Each nominee who meets the criteria to become a Life Member shall appear on the agenda of the forthcoming Annual General meeting (as per Current Rule 3.6) and to be voted on by all eligible Members.
6. Votes must be in the affirmative for a majority acceptance for a nominee to become a life member. In case of a tied vote, the nomination for a Life Membership will be declined.
7. Once the nominees have been elected, they will then be presented with their Life Membership at a nominated Club Function (e.g. Presentation Night, Season Launch, etc).

**Removal of Life Membership**

It is also important to recognise, that in the very rare occurrence, there may be a situation where a person who has obtained Life Membership whose conduct is unbecoming and has behaved in a way that may bring the Altona Cricket Club’s reputation into disrepute. We need to have in place procedures to deal with these situations.

In the event of a Life Member whose conduct is unbecoming and brings the reputation of the Altona Cricket Club into disrepute, the following procedure is to be followed:

1. A member (fully financial or Life Member) of the Altona Cricket Club must make the Executive Committee aware of the behaviour of the Life Member whose conduct is deemed to have been of an unacceptable standard. This must be in writing and submitted to the Secretary.
2. The conduct of the Life Member whose behaviour is not up to standard will be investigated by the Executive Committee. They will then determine if the Life Membership of that Member is deemed to be not up to the standards required.
3. The Life Member in question will then be asked to explain their actions. They are to be given every opportunity to explain their behaviour in a fair and reasonable manner.
4. The Executive Committee will then meet and vote to remove the Life Membership of the person in question.
5. If their actions are deemed to have put the club in disrepute, then the Club may reserve the right to withdraw the title of Life Member from that person. This person is then notified that they have been removed as a Life Member of the Altona Cricket Club, and their name may be removed from any Honour Boards within the Altona Cricket Club.

**Please note – any issues with Life Members must be resolved in a timely manner.**

**Amendment of Policy**

This policy is open to amendment at any time deemed suitable. Any amendments to this policy must clearly state the purpose for the amendment and be ratified by the Committee.

DOCUMENT CONTROL (amendments to documents)

**Amendments**

30/12/2024 – purpose of document added

30/12/2024 – Criteria title added

30/12/2024 – criteria point 2 amended to reflect total time (not consecutive years served)

30/12/2024 – Nomination Process title added

30/12/2024 – nomination process, step 1 – provision to receive nominations outside of nomination period.

30/12/2024 – nomination process step 1a created – “all nominations must be supported by either a fully financial club member or life member.”

30/12/2024 – nomination process step 2 – “Each nomination must be given due consideration, and each nomination is to be considered on an individual basis (where possible, not to be compared with other nominees, current Life Members or those who have not been elected Life Members)”

30/12/2024 – Removal of Life Membership title added.

30/12/2024 – note added to Removal of Life Membership “any issues with Life Members must be resolved in a timely manner. “

30/12/2024 – Amendment of Policy title added